



**K&S Associates, Inc**

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Nashville, Tennessee 37210-3718

Website - [www.kslab.com](http://www.kslab.com)  
800-522-2325 or [ksinfo@kslab.com](mailto:ksinfo@kslab.com)

"A Medical, Health and  
Radiation Safety Physics  
Consulting Group and an  
Accredited ADCL Calibration  
Laboratory!"

## New Client or Updated Account Information Form

Form: 1/14.25

**Company / Facility Name :**

\_\_\_\_\_

**Physical address for shipments :**

**Dept :**

\_\_\_\_\_

\_\_\_\_\_

**Bill to address :**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Technical contact for equipment :**

**Phone :**

**E-Mail :**

\_\_\_\_\_

**Tax Exempt Status :**

☐

**Taxable**

☐

**Exempt**

*(please provide tax exempt certificate with this form)*

**Do you require Purchase Orders?**

☐

**Yes**

☐

**No**

**K&S Payment Terms :**

\* First time customers are required to prepay for orders via Credit Card, Check or ACH Payment.  
Once credit history is established, K&S's normal payment terms are Net payment within 30 days of Invoice Date

**Invoice Customer via:**

☐

**Mail**

☐

**Fax**

**E-Mail :**

\_\_\_\_\_

**Customer Accounts Payable Contact**

**Name :**

\_\_\_\_\_

**Phone number :**

\_\_\_\_\_

**E-Mail :**

\_\_\_\_\_

**Customer Purchasing Contact**

**Name :**

\_\_\_\_\_

**Phone number :**

\_\_\_\_\_

**E-Mail :**

\_\_\_\_\_

*\*Please contact Donna or Shannon  
at 615-883-9760 in K&S Accounting  
with any questions, or via email:  
[dgregory@kslab.com](mailto:dgregory@kslab.com) and/or [sobrien@kslab.com](mailto:sobrien@kslab.com)*

*"Thank you for your business!"*

**How did you hear about K&S's calibration services?**

\_\_\_\_\_

**Additional Notes :**

\_\_\_\_\_

\* When requested by the customer, K&S will review the equipment per the manufacturer's conformance (tolerance) requirements and report the information to the customer.